

A large, curling blue wave crashing under a clear blue sky. The wave is the central focus, with white foam at its base and crest. The sky is a deep, clear blue.

SURF

SUMMER RESEARCH FELLOWSHIP PROGRAM

CLARK SCIENCE CENTER, SMITH COLLEGE

SUMMER 2020

TODAY

- WELCOME
- SCIENCE CENTER CONTACTS
 - HEATHER MCQUEEN, RESOURCE MANAGER, BURTON 115 (EMAIL ANYTIME SURF@SMITH.EDU) 413-585-3950
- SURF WWW.SCIENCE.SMITH.EDU/SURF
 - TIMELINE
 - APPLICATION
 - FUNDING
 - YOUR RESPONSIBILITIES
- Q&A



SURF PROGRAM

- 2019: 160 STUDENT PARTICIPANTS, WORKING WITH 70 ADVISORS!
- ALL SURF INFORMATION AND APPLICATION
 - WWW.SCIENCE.SMITH.EDU/SURF (OR SEARCH SMITH SURF)



IMPORTANT DATES-SURF 2020

- **DECEMBER 2, 2019** – APPLICATION OPENS
- **FEBRUARY 7, 2020** – APPLICATION DUE
- **~FEBRUARY 20** – MOST STUDENTS NOTIFIED OF AWARD STATUS
- **APRIL 6** – AWARD ACCEPTANCE DEADLINE
- **~APRIL 15** -SUMMER HOUSING APPLICATIONS OPENED BY RES LIFE
- **MAY 11** – EARLIEST POSSIBLE SURF START DATE
- **MAY 26-JULY 31-** STANDARD 10 WEEK SURF PERIOD
- **AUGUST 28** – LAST POSSIBLE SURF DATE



BEFORE YOU APPLY

- **TALK WITH THE FACULTY THAT YOU WOULD LIKE TO BE YOUR SURF ADVISOR**
 - CONFIRM THAT THEY WILL BE WORKING WITH SURF STUDENTS
 - PROJECT PARTICULARS, SUPPLIES, SAFETY, FIELD WORK
 - TIMELINE/SCHEDULES
- READ ALL OF THE INSTRUCTIONS AND DEADLINES
 - WWW.SCIENCE.SMITH.EDU/SURF
 - VIEW APPLICATION QUESTIONS
 - GUIDELINES AND ADVICE FOR YOUR PROPOSAL



BEFORE YOU ACCEPT

- **TALK WITH YOUR SURF ADVISOR**
 - PROJECT PARTICULARS, SUPPLIES, SAFETY, FIELD WORK
 - TIMELINE/SCHEDULES – VERY IMPORTANT TO ARRANGE HOUSING AND TRAVEL
- READ ALL OF THE INSTRUCTIONS THAT COME WITH THE AWARD



SMITH SURF ELIGIBILITY

- SMITH COLLEGE UNDERGRADUATE STUDENTS
- SMITH GRAD STUDENTS IN BIOLOGICAL SCIENCES
- SMITH POST BACCS IN MATH
- WORKING WITH SMITH COLLEGE SCIENCE FACULTY, LECTURER, INSTRUCTOR AS THEIR PRIMARY ADVISOR
- ENROLLED AS A STUDENT SPRING 2020 (HOUSING)



APPLICATION

- YOUR BASIC INFORMATION
- THE RESEARCH PROJECT
 - YOUR GREAT IDEA
 - YOUR ADVISOR'S GREAT IDEA
 - EITHER WAY: GREAT EXPERIENCE AND BASE FOR FUTURE WORK
- TITLE (SUMMARIZES THE PROJECT)
- DESCRIPTION (DOES NOT NEED TO BE A FORMAL ABSTRACT)
- WHY THIS PROJECT?
- WHAT DO YOU HOPE TO LEARN?
- HOW SURF FITS YOUR BIGGER PLANS?



APPLICATION PROCESS

- SURF PROGRAM COLLECTS APPLICATIONS
- SHORTLY AFTER THE FEBRUARY 7 DEADLINE, SURF DISTRIBUTES APPLICATIONS TO DEPARTMENTS
- DEPARTMENTS DETERMINE WHERE TO FIT APPLICANTS INTO AVAILABLE FUNDING SLOTS
- DEPARTMENTS DETERMINE DECLINED/WAITLISTED STUDENTS IF ANY
- DEPARTMENTS COMMUNICATION DECISIONS TO SURF
- SURF SENDS NOTICE TO STUDENTS OF AWARD STATUS



STIPEND FUNDING SOURCES

- SCIENCE CENTER OPERATING BUDGET
- DEPARTMENT ENDOWED FUNDS
- EXTERNAL GRANTS MADE TO FACULTY
- INTERNAL GRANTS MADE TO FACULTY
- OTHER COLLEGE OPERATING BUDGETS/FUNDS

IN 2019, SURF FUNDING CAME FROM 30 DIFFERENT FUNDING SOURCES



STIPEND DETAILS

- \$5,200 FOR 10 WEEKS
 - PAID ON OR AROUND JUNE 1 VIA DIRECT DEPOSIT/CHECK
 - MOST STIPENDS ARE PAID AS IN ONE LUMP SUM
 - TAXES ON STIPENDS
 - MAY BE WITHHELD ON YOUR STIPEND IF YOU ARE AN INTERNATIONAL STUDENT
 - FOR US RESIDENTS, IT MAY BE TAXABLE, CONSULT YOUR TAX ADVISOR
 - IF YOU DO NOT COMPLETE THE PROGRAM AS PER YOUR APPLICATION, YOU WILL BE REQUIRED TO PAY BACK STIPEND



STIPEND DETAILS

- SOME FUNDING IS PAID HOURLY
 - MANDATED BY FUNDING SOURCE
 - PAYROLL TAXES ARE WITHHELD OUTSIDE OF THE ACADEMIC YEAR
 - STRONGLY SUGGEST TO EVERYONE IF YOU HAVE NOT FILED EMPLOYMENT PAPERWORK WITH THE COLLEGE (I-9, TAX FORMS ETC.) THAT YOU DO THIS NOW
 - EVERYONE, IF YOU DO NOT HAVE A SOCIAL SECURITY CARD, DO THIS NOW



OTHER EXPENSES TO CONSIDER

- CONSUMABLES/SUPPLIES (DISCUSS WITH YOUR ADVISOR)
- TRAVEL
- HOUSING



YOUR RESPONSIBILITIES

- **TALK WITH YOUR SURF ADVISOR BEFORE YOU ACCEPT YOUR AWARD**
 - PROJECT PARTICULARS, SUPPLIES, SAFETY, FIELD WORK
 - FINALIZE TIMELINE/SCHEDULES – VERY IMPORTANT TO ARRANGE HOUSING AND TRAVEL
- OFFICIALLY ACCEPT AWARD-READ ALL INSTRUCTIONS AND INFO
 - PLANS CAN BE CHANGED, TELL US RIGHT AWAY
 - SOMEONE ELSE MAY BE ABLE TO USE YOUR AWARD!
- AGREE ON A PROJECT SCHEDULE
 - COMMUNICATE WITH YOUR ADVISOR IF SOMETHING GOES WRONG
 - COMMUNICATE WITH ADVISOR AND SURF IF YOU CANNOT COMPLETE THE PROGRAM
- REQUIRED SAFETY TRAINING
- EQUIPMENT TRAINING



YOUR RESPONSIBILITIES

- REPORT ON YOUR ACHIEVEMENTS
 - TAKE PICTURES!!!!!! SHARE THEM WITH US!
- ABSTRACT
- POST PROGRAM SURVEY COMPLETION
 - INCLUDES COLLECTION OF THANK YOU NOTES

ALL OF THESE HELP WITH REPORTING TO FUNDERS AND TO ADMINISTRATION



YOUR QUESTIONS

- YOUR TURN!
- THINK OF SOMETHING LATER? EMAIL ME AT SURF@SMITH.EDU ANYTIME!
- STOP BY OR MAKE AN APPOINTMENT TO SEE ME IN BURTON 115
- OR CALL 413-585-3950

